

**PACIFIC STREET TOWNHOMES OWNERS ASSOCIATION**  
**MINUTES OF BOARD MEETING**

Association: Pacific Street Townhomes Owner's Association, Inc.  
Date: Wednesday, September 3, 2020, at 10:00 a.m., MDT  
Location: Teleconference  
Directors Present Trent Hein, Jerry Petrow, Christina Smedley McCarthy  
Others Present Dan Witkowski, Hilary Swenson, Elyssa Krasic

Meeting called to order at 10:09 a.m., MDT.

Roll call. Determination that a quorum is present, 2 of 2 directors are present.

Proof of Notice: August 31, 2020.

Motion by Jerry Petrow, second by Tommy Lusk, to approve board meeting minutes November 19, 2019. *All in favor, motion passes unanimously.*

Appoint Director to vacant seat

Motion by Jerry Petrow, second by Tommy Lusk, to appoint Christina Smedley McCarthy to the Board of Directors to fill the vacant seat. *All in favor, motion passes unanimously.*

Financial Review

Financial report sent to the Directors and Christine via email prior to the meeting.  
Discussion of the mechanical system and operating shortage due to mechanical repairs.

Schedule Board Budget and Annual Owner Meeting

Board Budget meeting scheduled for: Tuesday, October 6 at 10:00 a.m., MDT  
Annual Owner Meeting scheduled for: Tuesday, November 10, 2020 at 10:00 a.m., MST

Old Business

Discussion of 514A deck repair and other decks needing repair.

New Business

Discussion of owner communication and participation.

Adjourn

Motion by Jerry Petrow, second by Tommy Lusk, to adjourn. *All in favor, motion passes unanimously.*

Meeting adjourned at 10:38 a.m.

THE FOREGOING MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THEIR MEETING HELD ON October 6, 2020